

Smith Warehouse
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Durham, NC 27708-0057



DUKE UNIVERSITY
Global Education
OFFICE FOR UNDERGRADUATES

Tel: 919-684-2174
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Duke Summer Domestic Program Withdrawal or Early Termination Notification

Name of Duke-administered ('Duke-in') summer program: _____

Date of withdrawal: _____

In withdrawing from my domestic summer program, I understand that the refund policy outlined in the summer domestic 'Statement of Authorization and Consent' applies to my actions. **Additionally, I acknowledge that I must resolve the implications of my actions with the Office of Financial Aid if I am a recipient of summer financial aid.** Student recipients of summer financial aid are advised by the Duke Global Education Office for Undergraduates (GEO-U) to contact their Duke financial aid advisor before they officially withdraw from the summer program to discuss financial implications that may result.

In withdrawing from or terminating my domestic summer program **after** the program has begun, but before its scheduled end date, I acknowledge that I **will not** be entitled to any refund of tuition or committed program fees from Duke University and I will be held responsible for paying these charges on my Bursar's account in full. I also understand that I am fully responsible for any unpaid charges that may have accumulated while living off campus that are not covered by the program fee. If such charges have accumulated, they will be posted on my Bursar's account and I would be subject to all penalties for delinquent payments.

I understand that Duke University academic credit is available only for those summer program courses which I have completed and earned a passing grade. Students who terminate their participation from the Duke summer domestic program while it is in progress will receive a notification of 'W' on their academic record for any course that they have not successfully completed, as determined by the faculty director. **Finally, I agree to notify the faculty director and appropriate host institution staff of my early withdrawal.**

Student Signature: _____

Today's Date: _____

Printed Name: _____

Signature of Faculty Director: _____

Please fax to the Duke GEO-U at 919-684-3083 or mail to the Duke Global Education Office for Undergraduates, Smith Warehouse, 114 S. Buchanan Blvd., Bay 6, 2nd Floor, Box 90057, Durham, NC 27708-0057.

For Office Use Only

Assoc. Dean Signature _____ Date _____

Notification:

Registrar- (grades/study agreement (DK) _____ Date: _____
Program (PP/NG) _____ Date: _____ Fin. Aid (DK) _____ Date: _____

University/Third Party (PP/NG) _____ Bursar (DK) _____ PS Status (DK) _____

Count (VC) _____ Country (VC) _____ File (DK) _____