

Notification of Extension of Study Abroad

I am submitting this form to the Associate Dean of Global Education Office for Undergraduates to inform her of my intentions to extend my study abroad program. Additionally, I acknowledge that if I am a degree-seeking student at Duke University, I must also resolve the implications of my actions with the Office of Financial Aid and the Director(s) of Undergraduate Studies in my major(s). I furthermore acknowledge that if I am a degree-seeking student at Duke University, I will notify my academic dean in writing of my desire to extend my study abroad experience. If I am a non-Duke student, I will notify my home institution to determine what implications this extension has with my home institution. I will also notify the appropriate staff of my study abroad program of my intention to extend my participation.

If I am extending my study abroad status in order to change from one program to another program in the following semester, I agree to submit a completed Form A (Statement of Authorization and Consent) for the new program.

If I am a Duke student changing to a non-Duke administered program or to a Duke-administered program involving transfer credit **where Form B (Study Abroad Transfer Credit, Policies, and Procedures) was not previously submitted**, I will submit a completed Form B.

Form B is not necessary for participants in Duke in the Andes, Duke in Berlin (Fall Semester), Duke Study in China, Duke/OTS in Costa Rica, Duke/OTS Tropical Medicine and Public Health in Costa Rica, Duke in Florence, Duke in Istanbul, Global Semester Abroad, Intercollegiate Center for Classical Studies (ICCS) in Rome, Duke in Madrid, Duke/OTS in South Africa, Duke in St. Petersburg, and Duke in Venice.

If I am a Duke student extending with the same program or with a different program, I will submit another completed Form C (Final Request for Study Abroad Status at Duke) with new course type information listed.

I plan to extend my participation in (name and location of program):

Please extend my study abroad agreement to include (semester and year): _____

I plan to return to Duke University/home institution (semester/year): _____

Student Signature: _____ Today's Date: _____

Printed Name: _____

Please fax to (919) 684-3083 or send via mail to: Global Education Office for Undergraduates, Duke University, Box 90057, Durham, NC 27708.

For Office Use Only

Assoc. Dean Signature _____ Date _____

Notification:	Academic Dean _____ Date: _____	Housing _____ Date: _____
	Registrar _____ Date: _____	Auxiliary _____ Date: _____
	Program _____ Date: _____	Fin. Aid _____ Date: _____

StudioAbroad Status (D&ND) _____ Comments (D&ND) _____ Form A (D&ND) _____

Form B (D) _____ Form C (D) _____ Count (D) _____ SA Notebook (D) _____

Country (D) _____ File (D&ND) _____