

Notification of Extension of Study Abroad

I am submitting this form to the Associate Dean of Global Education Office for Undergraduates to inform her of my intentions to extend my study abroad program. Additionally, I acknowledge that if I am a degree-seeking student at Duke University, I must also resolve the implications of my actions with the Office of Financial Aid and the Director(s) of Undergraduate Studies in my major(s). I furthermore acknowledge that if I am a degree-seeking student at Duke University, I will notify my academic dean in writing of my desire to extend my study abroad experience. If I am a non-Duke student, I will notify my home institution to determine what implications this extension has with my home institution. I will also notify the appropriate staff of my study abroad program of my intention to extend my participation.

If I am extending my study abroad status in order to change from one program to another program in the following semester, I agree to submit a completed Form A (Statement of Authorization and Consent) for the new program.

If I am a Duke student changing to a non-Duke administered program or to a Duke-administered program involving transfer credit **where Form B (Study Abroad Transfer Credit, Policies, and Procedures) was not previously submitted**, I will submit a completed Form B.

Form B is not necessary for participants in Duke in the Andes, Duke in Berlin (Fall Semester), Duke Study in China, OTS/Duke in Costa Rica - Tropical Biology, OTS/Duke in Costa Rica - Global Health/Tropical Medicine and Public Health, Duke Semester in India, Duke in Istanbul, Global Semester Abroad, Intercollegiate Center for Classical Studies (ICCS) in Rome, Duke in Madrid, Duke/OTS in South Africa, Duke in St. Petersburg, and Duke in Venice.

If I am a Duke student extending with the same program or with a different program, I will submit another completed Form C (Final Request for Study Abroad Status at Duke) with new course type information listed.

I plan to extend my participation in (name and location of program):

Please extend my study abroad agreement to include (semester and year): _____

I plan to return to Duke University/home institution (semester/year): _____

Student Signature: _____ Today's Date: _____

Printed Name: _____

Please fax to (919) 684-3083 or mail to Global Education Office for Undergraduates, Smith Warehouse, Bay 6, 2nd Floor, 114 S. Buchanan Blvd., Box 90057, Durham, NC 27708. If mailing, Box 90057 MUST be included in the address.

For Office Use Only

Assoc. Dean Signature _____ Date _____

Notification:	Academic Dean _____	Date: _____	Housing _____	Date: _____
	Registrar _____	Date: _____	Auxiliary _____	Date: _____
	Program _____	Date: _____	Fin. Aid _____	Date: _____

StudioAbroad Status (D&ND) _____ Comments (D&ND) _____ Form A (D&ND) _____

Form B (D) _____ Form C (D) _____ Count (D) _____ SA Notebook (D) _____

Country (D) _____ File (D&ND) _____