

Notification of Withdrawal From or Early Termination from Duke-administered Domestic Program

Program: _____ Effective Date : _____

I am submitting this form to the Associate Dean of Global Education Office for Undergraduates to inform her of my intentions to withdraw early from my Duke-administered Domestic program. In withdrawing from or terminating my Duke-administered Domestic program before the scheduled ending date, I understand that the refund policy outlined in the Statement of Authorization and Consent form applies to my actions unless superseded by a more restrictive policy from my home or host institution if I am a non-Duke student. Additionally, I acknowledge that I must resolve the implications of my actions with the Office of Financial Aid. I furthermore acknowledge that if I am a degree-seeking student at Duke University, I will notify my academic dean of my early withdrawal. If I am a non-Duke student, I will notify my home institution to determine what implications this withdrawal has with my home institution.

In withdrawing from or terminating my Domestic program before the scheduled ending date, I acknowledge and agree that Duke University credit is available only for those courses which I have completed. It is possible that I may earn fewer than the four course credits typically available to me in a Duke University semester.

 Student's Signature & Printed Name Date: _____

If program has started:

 Program Director's Signature & Printed Name Date: _____

Address to which refund check should be issued (if applicable):

Please fax to (919) 684-3083 or mail to: Global Education Office for Undergraduates, Duke University, Box 90057, Durham, NC 27708.

For Office Use Only: Assoc. Dean Signature _____ Date _____

Notification:	Academic Dean _____	Date: _____	Housing _____	Date: _____
	Registrar _____	Date: _____	Auxiliary _____	Date: _____
	Program _____	Date: _____	Fin. Aid _____	Date: _____

Third Party (ND) _____ Bursar (D&ND) _____ StudioAbroad Status (D&ND) _____

Comments (D&ND) _____ Count (D) _____ SA Notebook (D) _____ Country (D) _____

File (D&ND) _____