

COMMITMENT TO PARTICIPATE

To confirm your space on a Duke-administered (i.e. ‘Duke-in’) summer study abroad program, you and your parent/guardian must read and sign this form and submit it to the Global Education Office for Undergraduates at Duke. This form is due **within three weeks** of the date you are accepted to the summer program by the faculty director(s). By signing this form, **YOU ARE COMMITTED TO PARTICIPATE IN THE SUMMER PROGRAM AND AGREE TO PAY THE FULL COSTS OF THE PROGRAM, INCLUDING THE TUITION AND PROGRAM FEE. Failure to submit this form completed and signed by the three week due date jeopardizes your space on the Duke summer program.** This form replaces a non-refundable deposit.

Please Print

I, _____ (name of student) hereby confirm my participation in Duke University’s _____ (program name) summer program. If I withdraw from the program after the **March 31** cancellation deadline and **before** the program start date, I understand that the tuition and recoverable program fees are refundable, but I will be charged a **cancellation fee of \$1,500** for a one-credit Duke summer program, or **\$2,000** for a two-credit Duke summer program. The cancellation fee, if incurred by my withdrawal from the summer program after 5:00pm on March 31, will be posted on my bursar’s account. I understand that once I commit to a Duke-administered summer program, the university will begin incurring expenses on my behalf before the summer program begins. If I cancel my commitment to the Duke summer program after March 31, the cancellation charges would be used to offset such expenses. I also understand that I should not make any arrangements for the program, e.g. purchase airline tickets, until I have received notification from the summer program director that the program has been authorized to run.

Per Duke University policy, I _____ (name of student) and _____ (name of parent/guardian) understand that if I withdraw from the Duke-administered summer program **after** it begins, **I will not** be entitled to a refund of the tuition or program fee, and I will be held responsible for paying these charges in full. Additionally, I acknowledge that should I withdraw from the Duke summer program, either before or after the summer program has started, I must resolve the implications of my actions with the Undergraduate Office of Financial Aid if I am a recipient of summer financial aid. **Duke students on summer financial aid who are considering withdrawing from their Duke study abroad program after the program has started, should contact their Duke financial aid advisor before they officially withdraw from the summer program to discuss the financial implications of withdrawing.**

We, _____ (name of student) and _____ (name of parent or guardian), have read and understand the above information, and by signing below we agree to the full terms as indicated above without reservation.

_____ Student Signature	_____ Parent/Guardian Signature
_____ Date (month/day/year)	_____ Date (month/day/year)

The signatures of both the parent or legal guardian and the student are required. **Please sign and return this form by mail (including the PO Box number) or fax to the Duke Global Education Office for Undergraduates.**